A guide to writing

BIBLIOGRAPHIES

Based on the Harvard Style
Background

✓ A bibliography is a list of resources used in preparing a piece of work.
✓ When writing a piece of work you will need to cite and the bibliographical references of all resources you have used.
✓ Bibliographical references need to be cited in two different places.
   1. Where a document is referred to in the text.
      e.g. Thompson (1994) and Bryant (1986) were both concerned with the importance of consistency in bibliographies.
      e.g. (for direct quote) “consistency in bibliography writing is of paramount importance” (Thompson 1994, p 24)
   2. In a list at the end of the work arranged in alphabetically by author and then date.

BIBLIOGRAPHY

Include the following information in the order given:

Books

1. Author’s surname, (comma) initials
2. Year, (comma)
3. Title of book, (italics) (comma)
4. Publisher, (comma)
5. Place of publication. (full stop)


Books (Reference books)

1. Title of book, (italics) (comma)
2. Year, (comma)
4. Publisher, (comma)
5. Place of publication. (comma)

E - Books

1. Author’s surname, (comma) initials
2. Year of Publication, (comma)
3. Title of book, (italics) (comma)
4. Publisher, (comma)
5. Place of Publication, (comma)
6. Date accessed, (comma)
7. URL

**CD-Roms**

1. Subject, (in single quotation marks) (comma)
2. Date, (comma)
3. Title of CD-Rom, (italics)
4. CD ROM. [in square brackets] (full stop),
5. Publisher, (comma)
6. Place of publication. (full stop)


**Database Journals**

Include the following information in this order:

1. Author’s Surname, (comma) initials
2. Date, (comma)
3. Title of article, (in single quotation marks) (comma)
4. Title of journal, (italics) (comma)
5. Volume.(comma) number, (comma)Month(comma)
6. Page numbers of article. (full stop)
7. Date viewed.
8. Name of Database

Burns, S 1989, ‘There’s more than one way to learn’, *Australian Wellbeing*, Vol6, No 33, October, pp42-44. Viewed 10/03/2013. ProQuest

**Email**

1. Author’s surname, (comma) initials
2. Year,(comma)
3. email
4. Date sent, (comma)
5. Email address

Stacy, T 2006, email, 24 August 2006, mrstacy@uow.edu.au

**Interview**

1. Surname of person being interviewed, (comma) initials
2. Month and year of interview, (comma)
3. Title of interview, (italics) (comma)
4. Interviewer’s name
5. Type of interview e.g tape recording, transcript, video recording [in square brackets]
6. Place of interview. (full stop)

Burns, S 1989, ‘There’s more than one way to learn’, *Australian Wellbeing*, Vol6, No 33, October, pp42-44.


South American wetland 1982, video recording, BBC, London
World Wide Web – Author Known

1. Author’s surname,(comma) Initials
2. Year,(comma)
3. Title of the Website (Italics) (comma)
4. Date Accessed,(comma)
5. URL


World Wide Web – Author Unknown

1. Title of Website,(Italics)(comma)
2. Date accessed,(comma)
3. URL


Blogs

1. Author,(comma) Initials
2. Year,(comma)
3. Title of blog article or post, (comma) (italics)
4. Blog post,(comma)
5. Date accessed,(comma)
6. URL


Podcasts

1. Name of podcast (Italics)
2. Year, (comma)
3. Podcast,(comma)
4. Publisher,(comma)
5. Date of podcast,(comma)
6. Date accessed,(comma)
7. URL

Online Images

Include the following information in this order:

1. Author's surname, (comma) Initials
2. Year (comma)
3. Title of image, (comma)
4. Date accessed this image, (comma)
5. URL


Wikis

1. Wiki Name, (comma)
2. Date, (comma)
3. Name of Article, (comma)
4. Date accessed, (comma)
5. URL


Google Earth Image

1. Google Earth version. (full stop)
2. Year date released (Brackets around date)
3. Image details- location, (Italics) (comma)
4. Co-ordinates, (comma)
5. Elevation. (full stop)
6. Data Set (full stop)
7. Date accessed, (comma)
8. URL


Video from YouTube

1. Author's surname, (comma) Initials
2. Year uploaded, (comma)
3. Title of Video, (Italics) (comma)
4. Date accessed, (comma)
5. URL of video
