A guide to Citing and creating a Bibliography

Mar 24-12:56 PM

Purpose
- Acknowledge the work of others.
- Support your work
- Avoid PLAGERISM

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HARVARDF SYSTEM

Under this system you will need to

1. CITE (quote) within the essay and
2. PROVIDE A BIBLIOGRAPHY

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1. CITING
When using the Harvard system in an essay you will need to cite the bibliographical references you have used within the essay itself as follows:

a) A DIRECT QUOTE:
   Author’s name, year and page number at the end of the quote.
   eg. “Correct Bibliographies are very important” (Arrowsmith 2010, p 27).

b) A RESOURCE IS REFERRED TO IN AN ESSAY
   and concerns a general idea then only the surname and year
   need to be cited at the beginning of the sentence as follows.
   eg. Brooks (2011) and Arrowsmith (2011) were both concerned about the importance of Bibliographies.

Note, give a page number if a direct reference to a paragraph or idea on a particular page.

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2. BIBLIOGRAPHY
At the end of your essay you need to create a list of all the resources used in alphabetical order by author and then by date if used from the article by the same author.

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HOW

1. BOOKS
   Format of Key Elements for a book:
   Author’s family name, Initials YEAR, Title of Book, Publisher, Place of Publication


2. JOURNALS
   Format of Key Elements for a journal:
   Author’s family name, Initials YEAR, ‘Title of article’, Title of Journal, volume, issue number, pages, accessed date, URL (if online)


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WEBSITES (with an author)

Format of Key Elements
Author’s surname, Initials Year, Title of work, Date accessed, URL


WEBSITES (without an author)

Format of Key Elements
Title of work, Date accessed, URL


DATABASE JOURNALS

Cite the article as you would the same article in a print publication, listing:

Format of Key Elements
• author(s) name and initials, title of the article (between single quotation marks), title of journal (in italics), any publication information (volume, number etc.), page range, accessed day month year (the date you accessed the article), from name of database item number (if given)

• Nicholls, D 2006, “Does the meaning mean a thing?” Johnny Young’s hit songs of the 60s and 70s, Australian Cultural History No 2, pp. 163-183, accessed 11 May 2007 from Informit Full Text Database, ISSN: 0728-8433.